



## CENTER FOR MIDDLE EASTERN AND NORTH AFRICAN STUDIES

### Regulations for Preparation and Submission of the Senior Honors Thesis

The Senior Honors Thesis should be between 50 and 80 typed, double-spaced pages, and equivalent to an expanded term paper submitted for an upper level seminar. Previously graded work can be used for the thesis, but it must reflect expanded breadth and depth, incorporating additional original research. The student must either use primary sources or a theoretical framework to organize the material in an original way. Students should expect to have to make revisions recommended by their advisor.

#### Format

The thesis should be prepared in accordance with the dissertation style and format specified in Appendix I of the Rackham Handbook for Doctoral candidates (an abstract is not required) or with the thesis styles described in the University of Chicago Press, A Manual of Style; Kate L. Turabian, A Manual for Writers of Term Papers, Thesis, and Dissertations, or William R. Parker, MLA Style Sheet.

#### Procedure

1. The student selects a thesis advisor on campus and together they agree on a research topic for the thesis. The thesis advisor will be responsible for guidance with respect to the overall content, quality and style of the thesis as well as monitor the progress of the research and writing.
2. The student will submit a one-page prospectus and supporting bibliography to the advisor and the Center Director or Associate Director. The advisor will be asked to submit to the Center their written approval of the prospectus. (See attached "Approval of Senior Honors Prospectus" form.)
3. The student will submit the thesis in final form to the advisor and Center Director or Associate Director. The advisor will be asked to submit to the Center their written acceptance of the completed thesis. (See attached "Senior Honors Thesis Acceptance Form".)

#### Deadlines

The Senior Honor's Thesis may be submitted either in the Fall or Winter term of the student's final year. The deadlines below apply to Fall or Winter terms. (Students planning to graduate in the spring/summer terms should make arrangements well in advance to ensure the availability of their advisor.)

1. Notify the Center of your thesis advisor (after they have agreed to serve as your advisor) before the end of the drop/add period of the term preceding the term of graduation.
2. Notify the Center of your thesis topic using the "Approval of Senior Honors Prospectus" form signed by your advisor **and** submit the one-page prospectus and supporting bibliographies by the middle of the term (7 weeks after classes begin) preceding the term of graduation to the Center.
3. Submit a signed "Senior Honors Thesis Acceptance Form" indicating your advisor's approval, to the Center before the first day of the examination period of the final term of residence.