



李侃如—罗睿驰中国研究中心

Graduate Student Handbook

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Mission Statement

The Center for Chinese Studies (CCS) of University of Michigan was founded in 1961 and has maintained its leading position among centers nationwide for more than 40 years. The Center was renamed the Kenneth G. Lieberthal and Richard H. Rogel Center for Chinese Studies (LRCCS) in 2014 for Richard H. Rogel's contribution in honor of Kenneth G. Lieberthal, Sinologist and Professor Emeritus at University of Michigan. LRCCS's many faculty form an intellectual community fostering collaboration among humanists, professional and social scientists, in an environment appreciative of the interdependency of past and present. Situated within the International Institute, the mission of the Center is to provide students, specialists, and the public at large with expert resources and a deeper understanding of issues ranging from today's headlines to time-honored questions of value and meaning. LRCCS collaborative projects, outreach initiatives, and the Graduate Programs all make full use of the multiple disciplines and analytical perspectives promoted by the Center.

China-related Study at UM

China-related study at UM includes an interdisciplinary Master of Arts in Chinese Studies, dual graduate degree programs in Chinese Studies/Business, Chinese Studies/Law, Chinese Studies/Public Policy, a Certificate in Chinese Studies and China-related PhDs that may be pursued through a number of different departments. LRCCS students may be interested in pursuing other certificate programs including: Women's Studies and Museum Studies. LRCCS supports a community of over thirty-five China-area specialists who teach and pursue research in UM's various departments and professional schools. China-specific resources for graduate students also include numerous visiting scholars and an Asia Library with more than a 790,000 volumes.

LRCCS Graduate Programs

The Lieberthal-Rogel Center for Chinese Studies offers graduate programs in Chinese studies that allow students maximum flexibility to pursue their own interests within the limits of the degree requirements. The programs are designed to enable students to develop competence in the Chinese language and substantial research and writing skills in at least three disciplines; they also offer students the opportunity to explore related courses of theoretical or methodological interest and courses that bring China into a comparative focus.

LRCCS has the following graduate programs:

- **MA in Chinese Studies**
- **MA/MBA in Chinese Studies and Business**
- **MA/JD in Chinese Studies and Law**
- **MA/MPP in Chinese Studies and Public Policy**
- **Certificate in Chinese Studies**

MA in Chinese Studies

Students must complete a total of 24 semester hours of graduate course work on Asia, primarily China, with a cumulative average of “B” or better. Only graduate-level courses are eligible for Rackham credit and can be counted toward the total semester hour requirement.

Requirements

- CCS 501 - Social Scientific Studies of Historical and Contemporary China
- CCS 502 - Humanistic Studies of Historical and Contemporary China
- One course from the history department on Chinese history
- One course focusing primarily on the imperial or pre-imperial period
- One course focusing primarily on modern China

CCS 501 and 502 cannot be used to meet other course requirements. Other courses can fulfill more than one requirement. The distribution of courses must include courses from at least 3 different departments, not including CCS courses or language courses. The LRCCS Associate Director will adjudicate all questions concerning these requirements.

Final Project

Students may choose among a range of options for a final project that best reflects their training, interests, and plans for future development. The final project may take the form of a traditional thesis or be developed in a different format such as an annotated translation, a creative exhibit project, or a power point presentation supported with a written document and annotations. Two shorter research papers based on prior work for a graduate class may also be submitted. *A student intending to file such a petition should consult with the associate director of LRCCS ahead of time to determine whether his or her circumstances merit such a petition.* In all cases, solid research, familiarity with Western-language literature, Chinese sources, and scholarly contributions are expected.

- The proposal for a final project must be reviewed and approved by a committee (usually consisting of two LRCCS faculty members) before the student may start working on the project itself.
- The same committee will provide supervision in the next stage and submit a written evaluation when the project is finished.

Language Requirement

Each student must achieve at least third-year level competence in reading and speaking Chinese. Competency will be evaluated by the UM Department of Asian Languages and Cultures, either through a language test or successful completion of coursework in modern Chinese. For those who have already attained third-year language competency prior to entering the MA program, continued language training is strongly recommended. Please be advised that second and third-year Chinese are not graduate-level courses and so cannot be counted towards the MA total credit requirement.

MA/MBA Chinese Studies – Business

The partnership between the Lieberthal-Rogel Center for Chinese Studies and the Stephan M. Ross School of Business combines an opportunity to develop expertise in Chinese language, society, and economy with state-of-the-art training from one of the nation's best business schools. This program prepares business leaders to meet the challenges of an increasingly complex global economy.

The MBA (45 credit hour) degree program requirements:

- The 30 credit hour MBA core (no credit is awarded for Business Administration core courses successfully waived; credit must be earned with Business electives);
- 15 elective hours in Business Administration;
- MBA communication requirement

The Center for Chinese Studies (24 credit hour) degree program requirements

- CCS 501 - Social Scientific Studies of Historical and Contemporary China
- CCS 502 - Humanistic Studies of Historical and Contemporary China
- One course from the history department on Chinese history
- One course focusing primarily on the imperial or pre-imperial period
- One course focusing on modern China
- MA thesis (may register for CSIB 750 or CCS 700)
- Third year level Chinese language competency

Chinese Language

Students in the MA program in Chinese Studies must complete 3rd year competence in reading and speaking Chinese. Students are encouraged to apply for summer language study fellowships which can enable students with limited prior language training to fulfill the language requirement. Under special circumstances MBA/MA dual degree students can petition to be allowed to satisfy this requirement with only one semester of 3rd year Chinese. Note that only 4th year level language classes can count toward the CCS degree credit requirement.

The dual program may begin with studies in either school; however, because of the sequenced nature of core courses in the MBA program, most students will find it advantageous to start with year one in the Ross Business School. During year two, students will complete courses in the Lieberthal–Rogel Center for Chinese Studies. In year three, courses might be taken in both schools. Each school will apply its own deferred admissions standards to students who elect to take the first year in the other school. Students who wish to begin with Chinese Studies should see a counselor in the Ross Business School to arrange an appropriate plan of study. No course work completed prior to admission may be counted toward the MBA requirements of the dual program. No transfer of credit from other institutions will be accepted for any part of this program.

Note: At least three terms of full-time enrollment must be completed in Business Administration. Full-time enrollment is defined as 9 credit hours or more of coursework per term. Additionally, business electives should primarily be courses pertaining to international business.

MA/JD Chinese Studies – Law

The Lieberthal-Rogel Center for Chinese Studies and the University of Michigan Law School offer a three and one-half to four year JD/MA dual degree program to prepare legal specialists to operate in an ever-globalizing world.

The JD (82 credit hour) degree program, including:

- At least 70 credits must be earned in regularly scheduled Law School courses
- A seminar course
- A course in professional responsibility
- A course in transnational law
- An upper-class writing course
- Up to 12 credit hours may be earned through courses taken in Chinese Studies

The Center for Chinese Studies (24 credit hour) degree program requirements:

- CCS 501 - Social Scientific Studies of Historical and Contemporary China
- CCS 502 - Humanistic Studies of Historical and Contemporary China
- One course from the history department on Chinese history
- One course focusing primarily on the imperial or pre-imperial period
- One course focusing on modern China
- MA thesis (may register for CCS 700)
- Third year level Chinese language competency
- Six credit hours may be earned through pre-approved China-related courses taken in the Law School

Chinese Language

Students in the MA program in Chinese Studies must complete 3rd year competence in reading and speaking Chinese. Students are encouraged to apply for summer language study fellowships which can enable students with limited prior language training to fulfill the language requirement. Under special circumstances JD/MA dual degree students can petition to be allowed to satisfy this requirement with only one semester of 3rd year Chinese. Note that only 4th year level language classes can count toward the LRCCS degree credit requirement.

MA/MPP Chinese Studies – Public Policy

This dual master's degree is designed for students who seek employment in the public, non-profit, or private sector by combining training in FSPP's management and analysis programs with LRCCS's focus on language proficiency, regional knowledge, and interdisciplinary expertise in the humanities and social sciences. Students in the LRCCS/FSPP dual degree program will develop policy skills and methodologies to work effectively in positions in or related to China. The degree offers a unique opportunity for students to study under faculty members with diverse yet complimentary specializations, to learn from a program of courses each student can tailor to fit his/her professional plans, and to be part of a small cohort of outstanding and highly motivated graduate students. In addition to taking courses, students will participate in internship programs and in thesis research. Drawing upon resources of faculty associates from LRCCS, The FSPP faculty, and faculty from other UM units when appropriate, graduates will prepare to contribute to administrative restructuring in China.

The Ford School of Public Policy (36 credit hour) MPP degree program requirements:

- FSPP CORE (23 credits)
- FSPP electives (13 credits)
- 10-week internship in a Chinese language-speaking environment abroad (usually completed in summer between 1st and 2nd year)

The Center for Chinese Studies (24 credit hour) MA degree program requirements:

- CCS 501 - Social Scientific Studies of Historical and Contemporary China
- CCS 502 - Humanistic Studies of Historical and Contemporary China
- One course from the history department on Chinese history
- One course focusing primarily on the imperial or pre-imperial period
- One course focusing on modern China
- MA thesis (may register for CCS 700)
- Third year level Chinese language competency

Chinese Language

Students in the MA program in Chinese Studies must complete 3rd year competence in reading and speaking Chinese. Students are encouraged to apply for summer language study fellowships which can enable students with limited prior language training to fulfill the language requirement. Under special circumstances MPP/MA dual degree students can petition to be allowed to satisfy this requirement with only one semester of 3rd year Chinese. Note that only 4th year level language classes can count toward the LRCCS degree credit requirement.

Graduate Certificate Program

This 15-credit certificate is intended for UM graduate-level students in LS&A departments and professional schools, as well as students who have completed a Bachelor's degree from the University of Michigan or another university within the past 5 years. The goal of the certificate is to provide a program of study grounded in in-depth interdisciplinary understandings of China to graduate students whose academic and career trajectories require China-focused knowledge and training.

Requirements

- CCS 501 - Social Scientific Studies of Historical and Contemporary China (3 credits)
- CCS 502 - Humanistic Studies of Historical and Contemporary China (3 credits)
- Electives: The remaining 9 credit hours consist of 3 China-related graduate level courses, taken in at least three departments or schools (including CCS).
- Language requirements: A basic level of proficiency in the Chinese language is required for completion of the Certificate. This can be demonstrated through successful coursework (second year competency) or by a proficiency exam.

Advising

Graduate Certificate students are encouraged to meet with the LRCCS Academic Advisor at least once per year to evaluate progress toward the certificate. It is also important that the student's home department or school is aware of his/her intent to pursue a certificate in LRCCS. The student will be personally responsible for letting the departmental advisor know of such intent.

General Academic Requirements and Procedures

This section summarizes and highlights general academic requirements and procedures of the Graduate Programs in Chinese Studies.

Course Selection and Academic Record It is the responsibility of the student to make sure that the course selections recorded with the Registrar's Office accurately reflect the classes he/she is currently attending. Course selections may be modified through Wolverine Access during the first three weeks of a full term and the first two weeks of a half term. Courses dropped during this period do not remain on the student's academic record. It is also the responsibility of the student to make sure that the courses are graduate level and meet program requirements.

After this period and through the last day of classes, students may add or drop courses or change the status from credit to visit only with the approval of course instructor and the Director of Graduate Studies. Students must fill out an Add/Drop Form, have the instructor and the Director of Graduate Studies sign it, and submit it to the Registrar's Office. Courses dropped during this period will remain on the student's permanent academic record with the notation W, or withdrawn.

After classes have ended, courses may be added or dropped only under extenuating circumstances. To do so requires filing a Petition for Waiver of Rackham Requirements, which must be endorsed by the course instructor and the Director of Graduate Studies. Students may drop a course only if the instructor has not submitted the final grade to the Registrar's Office. Courses dropped in this manner remain on the student's academic record with the notation W.

Advising Initially students will meet with the LRCCS Associate Director, who is also the Director of Graduate Studies. After this meeting each student will be assigned a Center faculty advisor. The advisor should be consulted about course selection, thesis topic and other substantive issues. In most cases the advisor will also be the main thesis reader. Students may request to change advisors at any time. The LRCCS Student Services Coordinator is available to answer questions about Rackham policies and procedures, LRCCS requirements and other issues related to student life at UM. Students will meet with the LRCCS Associate Director and the Student Services Coordinator at the end of the first academic year to discuss progress through the program plans for completion of the degree.

Satisfactory Progress Students must maintain a minimum cumulative grade point average of 5.0 or B for all graduate courses taken for credit toward the degree. (See the Rackham Student Handbook for how to calculate the grade point average.) A student whose cumulative grade point average falls below a B average in a given term or half term will be placed on probation for the following term or half term by the Rackham Graduate School. A student whose cumulative grade point average falls below a B average for two successive terms or half terms may, upon the recommendation of the Director of Graduate Studies and the consent of the Graduate School, be granted a final opportunity to correct the scholastic and/or academic deficiency. A student whose cumulative grade point average falls below a B average for three successive terms or half terms may not be permitted to enroll again, and may be required to withdraw from the University. A student whose cumulative grade point average is below a B cannot be recommended for the degree.

MA Benchmarks Students should meet the following benchmarks as they proceed through the MA program (timeline may vary and dual degree students will need an additional 1-2 years to complete all requirements).

Year 1

- October of fall semester – meet with advisor and return signed CCS MA Benchmark form to LRCCS Student Services Coordinator. If advisor changes, students must update the form.
- April of winter semester – meet with CCS Associate Director and Student Services Coordinator to discuss plans for following year and to submit a thesis topic and short description.

Year 2

- Beginning of fall semester - Working with the advisor, write a detailed outline of the thesis/final project, including the following: description of the project (problems, proposals, etc), research work that has been done by you or needs to be done, monthly tasks/goals for completing the thesis.
- March – first full draft is due, including references. Get feedback from your advisor. Any serious problems should be dealt with at this stage.
- April – May – send final thesis to two faculty members. Replies expected within one month.
- June – August – Revisions and resubmission if necessary.

Final Project

Students may choose among a range of options for a final project that best reflects their training, interests, and plans for future development. The final project may take the form of a **traditional thesis** or be developed in a **different format** such as an annotated translation, a creative exhibit project, or a power point presentation supported with a written document and annotations. **Two shorter research papers** based on prior work for a graduate class may also be submitted. *A student intending to file such a petition should consult with the associate director of LRCCS ahead of time to determine whether his or her circumstances merit such a petition.* In all cases, solid research, familiarity with Western-language literature, Chinese sources, and scholarly contributions are expected.

- The proposal for a final project must be reviewed and approved by a committee (usually consisting of two LRCCS faculty members) before the student may start working on the project itself.
- The same committee will provide supervision in the next stage and submit a written evaluation when the project is finished.

Option for Writing the MA Thesis

The MA thesis is generally 50-100 pages in length. It must be written in good prose, and addresses a clearly defined topic. In addition to presentation of facts and theories, it should include an introduction of the topic and its scholarly significance, strategies for analysis of data collected, a comprehensive review of current literature and a bibliography. Work in primary sources/data is recommended, however, in some cases, a thorough analysis of secondary source/data is acceptable. Students should consult with their advisor/first reader for more detailed information on thesis-writing particulars. The MA thesis must be read and approved by two LRCCS faculty members from different disciplines. In case of disagreement between the two readers as to whether or not the thesis is passable for a MA degree, the Associate Director or a faculty associate recommended by the Associate Director should serve as the third and final reader. It is the student's responsibility to identify the two faculty members who will agree to serve as readers for the student's thesis. The readers must complete the LRCCS Thesis Reader

Form and return it to LRCCS. Students are encouraged to register for CCS 700, the thesis writing class while they are writing their thesis. CCS 700 may be taken for 1-3 credits. The student must submit a copy of the finished thesis to LRCCS. The thesis will be bound and sent to the Asian Library. LRCCS also keeps a copy of recent MA theses and they may be checked out for student use.

CCS Courses CCS has the following courses:

- CCS 501 – Social Scientific Studies of Historical and Contemporary China; 3 credits
- CCS 502 – Humanistic Studies of Historical and Contemporary China; 3 credits
- CCS 650 – Independent Study; 1-3 credits
Students may pursue topics not offered by regular courses through independent study under the supervision of a CCS faculty member. To register for CCS 650, students must have the faculty member's permission and then contact the Student Services Coordinator in CCS to receive permission to enroll.
- CCS 700 – MA Thesis Writing Class; 1-3 credits
Students who are writing their MA thesis and wish to take a class for credit may register for CCS 700. , students must have the faculty member's permission and then contact the Student Services Coordinator in CCS to receive permission to enroll.

Transfer of Credit A maximum of 6 credit hours may be transferred from other institutions of higher education, or from another unit of the University of Michigan, or from a combination of those two. Only graduate level courses taken for a letter grade of B or above may be transferred. To transfer credit, a student must submit a Petition to Transfer Credit with an official transcript from the institution granting credit. Students must have completed at least 8 credit hours with a grade point average of 5.0 in the degree program before transfer of credit can be initiated. Credit hours used to meet degree requirements for another degree, either at the University of Michigan or at another institution, cannot be used to meet the requirements of the degree.

Time Limit to Degree Completion Effective for those starting in the Fall 2007 term, a student in a terminal master's program is expected to complete all work within 5 years from the date of first enrollment in the program. Students in the certificate program have 4 years to complete all requirements. Students exceeding this time limit must file a petition for [modification or waiver of regulation](#) with Rackham OARD. Petitions must describe explicitly the amount of work remaining and a timeline for completion. A student who fails to complete degree requirements within five years may be withdrawn and required to apply for readmission.

Certificate of Graduate Studies Programs have the following Rackham regulations:

- Only Rackham courses may be used to meet certificate requirements; no transfer credit or undergraduate courses may be applied.
- The student must have at least a cumulative grade point average of B (5.00 on a 9 point scale) in courses for the certificate program.
- Not more than one-sixth of the credits required for any given master's degree may be double-counted between a certificate and that master's. Double-counted courses may not exceed one-half of the certificate requirements. Such double-counted credit may not be used to fulfill requirements of other degrees or certificates. No double-counting is permitted for free-standing certificate programs.

- Students have a maximum of four years, from the date of first enrollment in the program, in which to complete the certificate.

Detached Study Students whose program of study takes them away from the Ann Arbor campus, or who do not require any university resources while completing their thesis may apply for a period of detached study. This status allows students to retain their student status and return to the program at the conclusion of the detached study period without reapplication. Up to 12 months of detached study may be granted by filing the Application for Detached Study. A detached study period may generally be extended for an additional 12 months by filing another petition.

Applying for Graduation and Deadlines To receive your master's degree or certificate, you must apply for graduation through [Wolverine Access](#). If the exact degree/diploma you wish to apply for does not appear on Wolverine Access, contact your department/program before you can apply. Students who have applied for degree by the [master's and certificate deadline](#) will have their names printed in the commencement program. Applications for graduation will be accepted until the last day of classes of the term in which you wish to receive your degree/diploma; however, your name will not appear in the commencement program. Application deadlines for each term are published by Rackham OARD. It is your responsibility to see that all requirements are met and recorded by the last day of classes in the term you have applied for degree/diploma. If you have questions about your academic requirements please contact your department.

Dual/Joint Degrees If you are in a dual/joint degree program (not including doctoral degrees) you must submit the appropriate [Dual/Joint Degree Election form](#) for each program's review and signature. The second program must forward the form to Rackham for approval before the last day of classes in the term you have applied for graduation

Diploma A University diploma will be mailed to you from the [Diploma Office](#) approximately 12 weeks after Degree conferral. Degree postings will appear on your official transcript approximately one month after the last day of classes.

For answers to other Rackham-related questions, see the Rackham Graduate School Academic Policies Manual: <http://www.rackham.umich.edu/policies/gsh/>

Students should also access the LRCCS Graduate Students CTools website for current information about LRCCS Graduate Programs, announcements, resources and an online version of this manual.

FINANCIAL SUPPORT

UM has diverse opportunities for funding graduate education. LRCCS students are eligible to compete or be nominated for Rackham Graduate School and International Institute funds as well as LRCCS fellowships. The deadline for the annual LRCCS Fellowship Competition is February 1. Our MA students have found work as teaching and research assistants, and graders in a variety of departments throughout the university. In addition, LRCCS itself has a limited number of employment opportunities. UM's Office of Financial Aid provides financial assistance to qualified applicants in the form of work-study awards and federal loans, and will coordinate other financial resource offerings to form a comprehensive package. Students in dual-degree programs should consult the appropriate professional school for additional financial support information.

Appendix A

University-wide Resources on China

Asia Library

In addition to its more than 790,000 volumes in books, journals, microfilm, etc., including more than 350,000 volumes in Chinese, the Asia Library also runs a Japanese, Chinese, and Korean language computing center. Consisting of multimedia hardware and software allowing computing in Japanese, Chinese, and Korean, and database searching in these languages, the library also has an extensive reference room full of dictionaries, encyclopedias, and other works in Japanese, Chinese, and Korean. For more information, contact the Asia Library, or see their website at www.lib.umich.edu/asia.

Asian Art Archives

The Asian Art Archives is a photograph collection located in the basement of Tappan Hall. A resource of over 90,000 photographs, the Archives is open to both faculty and students for study and research. Part of the Asian Art Archives includes the Far Eastern Art Archive comprising some 48,000 photographs of Chinese and Japanese painting, sculpture, architecture, and decorative arts. A searchable index of artists is available online at www.umich.edu/~hartspc/archives.html#asian.

Bentley Historical Library

The Bentley Historical Library houses the archives of the University of Michigan and as such holds many of the historical records dating back to 1885 that document the long history between UM and China. See: www.umich.edu/~bhl

China Data Center

The CDC compiles on-line data on China, supports spatial and quantitative research in Chinese studies, and promotes the use and sharing of Chinese data in teaching and research. See their website: <http://www.umich.edu/~iinet/chinadata/>

Film and Video Library

See their website at www.lib.umich.edu/filmvid/.

Map Library

See: <http://www.lib.umich.edu/maplib/>

Museum of Anthropology

The collection of important artifacts and ceramics from China started with a Chinese Government gift from the Cotton Exposition in New Orleans in 1884 to President Angell followed by major gifts of personal collections. The Museum now has over 3 million accessioned objects, and most of the recent additions to the collection have been provided by the generous donations of private citizens and field research undertaken by Museum curators and students.

The Museum has several analytical laboratories and special research facilities. The Ethnobotanical Laboratory, Archaeological Zoology Laboratory, Analytical Collections in Geology, and Latin American Ethnohistory Library provide major resources for use by students and researchers. There is a searchable internet database at <http://quod.lib.umich.edu/cgi/i/image/image-idx?c=anthro1ic>

Museum of Art

The University of Michigan Art Museum has an extensive collection of Chinese art which includes paintings, ceramics, stoneware, earthenware, jewelry, sculptures, and textiles from all periods. The current renovation plans of the UMMA include the construction of a new dedicated China gallery to be completed by 2009. For more information on their collection, see their website www.umma.umich.edu.

School of Music Library

See: <http://www.lib.umich.edu/music/about/history.shtml>

Slide Library

The Visual Resources Collections of the History of Art Department includes an extensive collection of 35mm slides. All U-M faculty members and graduate students are welcome to borrow slides for use in classroom presentations. The collection is housed in the lower level of Tappan Hall. Faculty members and graduate students who would like to incorporate visual materials into their lectures are encouraged to come for an orientation to the collection. The History of Art Visual Resources Collection is online and includes a searchable database. See <http://www.lsa.umich.edu/histart/resources>

The Stearns Collection

The Stearns Collection contains displays more than 2000 rare and familiar musical instruments from communities across the globe, including Chinese instruments. See: http://www.music.umich.edu/research/stearns_collection/index.htm

Appendix B

Forms for the LRCCS Graduate Programs



LRCCS MA Advisor Agreement

Directions to students: Complete this form and return it to the CCS Student Services Coordinator.

Advisor signature

Student Name: _____

Advisor name: _____

I agree to serve as faculty advisor for _____

Faculty signature: _____

Change of faculty advisor (if necessary) Advisor name: _____

I agree to serve as faculty advisor for _____

Faculty signature: _____



MA Requirements Worksheet

Core Course Requirements

Each student must complete a total of 24 semester hours of graduate course work on Asia, primarily China, with a cumulative average of "B" or better. Only graduate-level courses (numbered 400 and above) are eligible for Rackham credit and can be counted toward the total semester hour requirement.

Rackham Graduate level courses **on China***, distributed as follows.

_____ **CCS 501** - Social Science Seminar

_____ **CCS 502** - Humanities Seminar

One course from the **History Department on Chinese history** _____

One course dealing with the **imperial or pre-imperial period** _____

One course on **modern China** _____

*The same course may fulfill more than one of the above requirements.

Distribution must include courses from 3 different departments.

Name the 3 departments: _____, _____, _____

Language Requirement

Must achieve 3rd year competency and continue with language study. List language courses.

Results of Placement Exam _____

Master's Project

Students may choose among a range of options for a final project that best reflects their training, interests, and plans for future development. The final project may take the form of a traditional thesis or be developed in a different format such as an annotated translation, a creative exhibit project, or a power point presentation supported with a written document and annotations. Two shorter research papers based on prior work for a graduate class may also be submitted (see Graduate Student Handbook for details). In all cases, solid research, familiarity with Western-language literature, Chinese sources, and scholarly contributions are expected. The project must be read and approved by two LRCCS faculty members from different disciplines. Both readers will grade it.

Thesis title: _____

Readers: _____ Dept. _____

_____ Dept. _____

OR

Title of Paper _____ Dept/Course # _____ Semester _____

Title of Paper _____ Dept/Course # _____ Semester _____



Graduate Student Progress Report

Due to CCS by April 15, 2014; submit to cstep@umich.edu or deliver to CCS office

Name: _____

Advisor: _____

Semester/Year you entered the Program: _____

Residency: In-state _____ US out of state _____ International _____

For Non-native Speakers: Academic English Evaluation results _____ Courses req. _____

REQUIREMENTS

Core Course Requirements

Core Courses (*indicate grade and semester completed*),

A total of 24 semester hours of graduate course work must be completed on Asia, primarily China, with a cumulative average of "B" or better. Only graduate level courses (numbered 400 and above) are eligible for Rackham credit and can be counted toward the total semester hour requirement. Courses in the 300 level may be audited with permission from the instructor and with additional graduate-level work classified as a 650 Independent Study

Rackham Graduate level courses **on China***, distributed as follows.

_____ CCS 501 - **Social Science Seminar**

_____ CCS 502 - **Humanities Seminar**

One course from the **History Department on Chinese history**

One course dealing with the **imperial or pre-imperial period**

One course on **modern China**

*The same course may fulfill more than one of the above requirements.

Distribution must include courses from 3 different departments.

Name the 3 departments: _____, _____, _____

Additional Courses Related to Masters Program (language classes numbered 400 and above may be included)

- | |
|----------|
| 1) _____ |
| 2) _____ |
| 3) _____ |
| 4) _____ |
| 5) _____ |

Additional Courses Outside of Masters Program (courses for non-CCS portion of dual degree not required)

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____

Chinese Language Requirement/Summer Study

Must achieve 3rd year competency and continue with language study. List language courses and summer study programs.

Results of Placement Exam _____

English Language Requirement for International Students

English Language Institute Assessment. List ELI courses.

Results of Assessment _____

Master's Project

Students may choose among a range of options for a final project that best reflects their training, interests, and plans for future development. The final project may take the form of a traditional thesis or be developed in a different format such as an annotated translation, a creative exhibit project, or a power point presentation supported with a written document and annotations. Two shorter research papers based on prior work for a graduate class may also be submitted (see Graduate Student Handbook for details). In all cases, solid research, familiarity with Western-language literature, Chinese sources, and scholarly contributions are expected. The project must be read and approved by two LRCCS faculty members from different disciplines. Both readers will grade it.

Thesis title:

Readers: _____

Dept. _____

Dept. _____

OR

Title of Paper _____ Dept/Course # _____ Semester _____

Title of Paper _____ Dept/Course # _____ Semester _____

Fellowship and GSI Support

Term _____ Course/Employing Unit/Name of Fellowship _____ Fraction or Amount of Support _____

Fall _____

Winter _____

Fall _____

Winter _____

Information from this page will be available to members of the Newsletter Committee for inclusion in the Center Newsletter. Please clearly mark any portion you do not want made available to the Newsletter Committee.

Honors

List any honors and awards you have received:

Scholarly Productivity and Collaborations

List your public presentations (including conference papers, colloquium talks, brown bags, etc.) in or outside of class:

List your publications, blogs or academic research. Indicate where they appeared (e.g. in refereed journals, working papers, conference proceedings, etc.) and for works in progress—including thesis project--describe their status (e.g. proposed, submitted, accepted, etc.):

List any panels, workshops, public talks, special research opportunities, or meetings with speakers that you have attended.

Service

List service activities (e.g. conference organization/assistance, mentoring, reviewing, outreach, etc.)

University of Michigan
Center for Chinese Studies
MA Program

MA Thesis Reader Form

To be completed by student

Student Name:

Name of Main Reader:

Thesis Title:

Date (on title page of thesis):

Registered for CCS 700: Yes No

Main Reader

To be completed by main reader

Please report on an essay submitted in partial fulfillment of the requirements for the MA degree in Asian Studies: China at the University of Michigan. The student is responsible for seeing that readers are given this form and for returning it to the Student Services Assistant in CCS in a timely fashion.

Comments:

Grade: OR Satisfactory Unsatisfactory

Signature: _____ Date:

Return to: Student Services Coordinator, Center for Chinese Studies, 3668 SSWB, 1106

University of Michigan
Center for Chinese Studies
MA Program

MA Thesis Reader Form

To be completed by student

Student Name:

Name of Secondary Reader:

Thesis Title:

Date (on title page of thesis):

Registered for CCS 700: Yes No

Secondary Reader

To be completed by secondary reader

Please report on an essay submitted in partial fulfillment of the requirements for the MA degree in Asian Studies: China at the University of Michigan. The student is responsible for seeing that readers are given this form and for returning it to the Student Services Assistant in CCS in a timely fashion.

Comments:

Grade: **OR** Satisfactory Unsatisfactory

Signature: _____ Date:

Return to: Student Services Coordinator, Center for Chinese Studies, 3668 SSWB, 1106

University of Michigan
Center for Chinese Studies
MA Program

Petition to Substitute Two Research Papers for MA Thesis

To be completed by student

Student Name: Date of Request:

1. Title of Research Paper:

Course Name & Number: Date of Paper:

2. Title of Research Paper:

Course Name & Number: Date of Paper:

Main Reader

To be completed by main reader

Please report on student's request to use two research papers in place of MA thesis to fulfill requirement for the MA degree in Asian Studies: China at the University of Michigan.

Main Reader Name:

Comments:

Petition to use substitute two research papers for MA Thesis:
 Approved Denied

Signature: Date:

Return to: Student Services Coordinator, Center for Chinese Studies, 3668 SSWB, 1106

University of Michigan
Center for Chinese Studies
MA Program

Petition to Substitute Two Research Papers for MA Thesis

To be completed by student

Student Name: Date of Request:

1. Title of Research Paper:

Course Name & Number:

Date of Paper:

2. Title of Research Paper:

Course Name & Number:

Date of Paper:

Secondary Reader

To be completed by secondary reader

Please report on student's request to use two research papers in place of MA thesis to fulfill requirement for the MA degree in Asian Studies: China at the University of Michigan.

Secondary Reader Name:

Comments:

Petition to use substitute two research papers for MA Thesis:

Approved Denied

Signature: Date:

Return to: Student Services Coordinator, Center for Chinese Studies, 3668 SSWB, 1106